



SHAMROCK GROUP

Application For Employment

It is the policy of the Shamrock Group to provide equal employment opportunities to all persons and not to discriminate in its hiring or employment practices on the basis of race, color, religion, sex, national origin, age, physical or mental disability, veteran or military service status, genetic information, or any other status protected by federal, state, or local law.

GENERAL INFORMATION

Last Name		First Name		Middle Name	
Cell Phone		Home Phone		Today's Date	
Current Address			City		State/Zip
Years at Current Address		Email Address			
Emergency Contact					
Emergency Contact Phone #1			Emergency Contact Phone #2		
Previous Address			City		State/Zip
Years at Previous Address					
Positions of Interest at Shamrock Group					
Are you authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If Yes, proof of identity and employment eligibility will be required upon beginning employment.					

AVAILABILITY

Hours Available	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From (AM/PM)							
Until (AM/PM)							

MILITARY

If you have served in the U.S. Armed Forces, please complete.	Branch of Service	Period of Active Duty
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EDUCATION

	Name and Location	Areas of Concentration	Years Completed	Diploma
High School				
College				
Post Graduate				
Vocational/Technical				



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EMPLOYMENT

Please give accurate, complete full-time and part-time employment information for your last three employers. You may include volunteer positions if you wish. Start with present or most recent employer.

1	Company Name			Phone (include area code)		
	Address (City/State)			Name of Supervisor		
	Employed (Month/Year)	From	To	Weekly or Annual Pay	Start	Last
	Job Title / Describe Your Work					
	Reason for Leaving					

2	Company Name			Phone (include area code)		
	Address (City/State)			Name of Supervisor		
	Employed (Month/Year)	From	To	Weekly or Annual Pay	Start	Last
	Job Title / Describe Your Work					
	Reason for Leaving					

3	Company Name			Phone (include area code)		
	Address (City/State)			Name of Supervisor		
	Employed (Month/Year)	From	To	Weekly or Annual Pay	Start	Last
	Job Title / Describe Your Work					
	Reason for Leaving					

We may contact the employers listed above, unless you specify to Shamrock Group – DO NOT CONTACT EMPLOYER NO.

Reason for not contacting.

PERSONAL REFERENCES

Name	Years Acquainted	How Acquainted	Phone Number/Address



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Please complete the following four sections if you are applying for a Product Delivery Position

DRIVER'S LICENSE(S)

State	License Number	Type	Expiration Date
Have you ever been denied a license or permit to operate a motor vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No		Has any license/permit ever been revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No	

DRIVER EXPERIENCE

Equipment Class <i>(Straight Truck, Tractor, Semi, etc.)</i>	Equipment Type <i>(Van, Tank, Flat, etc.)</i>	Dates	Approximate Number of Miles

ACCIDENT RECORD *(Complete if Applying for a Driver Position)*

Date of Accident <i>(List Most Recent First)</i>	Nature of Accident <i>(Head-On, Rear-End, etc.)</i>	Fatalities <i>(N/A OR how many)</i>	Injuries <i>(N/A OR how many)</i>

TRAFFIC CONVICTIONS AND FORFEITURES *(Complete if Applying for a Driver Position)*

Location	Date	Charge	Penalty



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AGREEMENT

NOTE: If contacted for a personal interview, you will be asked to read and sign this page prior to start of interview.

I certify that the information given by me herein is true, accurate, and complete to the best of my knowledge.

Reference Checks. I understand that, as part of Shamrock Group's employment procedure, routine inquiries may be made that will provide applicable information concerning my employment history, performance, and character.

Background Disclosure and Screening Authorization. I authorize Shamrock Group and/or its independent third-party providers to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment for the purpose of confirming the information contained on my application. I authorize Shamrock Group to employ an independent third-party provider for the purpose of researching and disclosing any/all criminal history record information that may be critical to my qualifications for employment. If asked, I also consent to taking the RTW SelectRite® Survey, which I understand to be a screening process for employment suitability.

Liability Release. I release from all liability all persons, companies, and corporations supplying such information as previously described, and I also release Shamrock Group and any of its representatives from any liability as a result of any inquiries made by the Shamrock Group while conducting this investigation. I understand any false answers or statements or implications made by me in the application, in any interview, or in other documents shall be considered sufficient cause for denial of employment or termination of employment, if I should be employed by the Shamrock Group. I further understand that my employment with the Shamrock Group is subject to the satisfactory completion of this investigation.

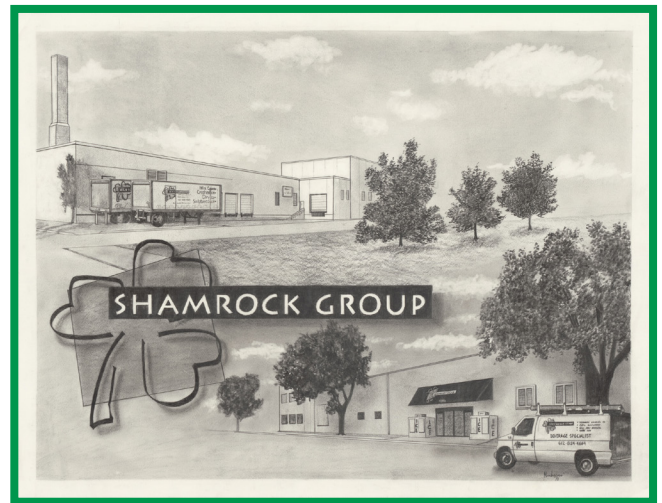
Binding Release. I understand that nothing contained in this employment application or in the granting of an interview or in the conduct of such investigation is intended to create an employment contract between the Shamrock Group and myself, either for employment or for the providing of any benefit. No promises or representations regarding employment have been made to me, and I understand no such promise, representation, or guarantee, whenever made – whether written or oral – is binding upon the Shamrock Group, unless made in writing by the company's Business and Organizational Development Manager. If an employment relationship is established, I understand that employment with the Shamrock Group is "at will" and if hired, I acknowledge that I have the right to terminate employment, with or without advance notice, for any reason at all, at any time — and that the Shamrock Group retains the same right.

Driving Record Release (if applying for a Product Delivery Position). In accordance with Section 391.23 of the Federal Motor Carrier Safety Regulations, Shamrock Group is required to make an inquiry into the driving record during the preceding five years of every state in which an Applicant/Driver has held a motor vehicle operator's license. I authorize Shamrock Group to employ an independent third-party provider for the purpose of researching and disclosing any/all information associated with my driving record in the States of _____.

Onboard Checklist. If employed, I agree to review Shamrock Group's Employee Handbook, which outlines Company policies and procedures. And., I agree to sign the Onboard Checklist. In addition, if employed, I agree to sign Shamrock Group's Employee Technology and Non-Disclosure Agreement, in which I agree to protect and not divulge any confidential information I have gained through employment with the Shamrock Group (This agreement also sets forth the conditions under which the Shamrock Group is assigned the entire right, title, and interest of certain inventions or ideas, including computer programs, developed while in Shamrock Group's employ).

U.S. Citizen and Immigration Services (USCIS) Requirements. If offered employment with the Shamrock Group, I understand that my employment is contingent upon the presentation of documents establishing my identity and eligibility to work in the United States.

New Employee Period. I also understand that, if employed, I will be required to abide by all rules and regulations of the Shamrock Group and to complete satisfactorily a "new employee" period of employment during which I will not be eligible for certain benefits.



Signature of Application (Electronic or Written)

Date

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